

Butte Ave



# Washington State Transportation Improvement Board

## TIB Members

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City of La Center

Commissioner Mike Wilson, Vice  
Chair  
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Councilmember Jeanne Burbidge  
City of Federal Way

Todd Coleman, P.E.  
Port of Vancouver

Councilmember Sam Crawford  
Whatcom County

Kathleen Davis  
WSDOT

Mark Freiberger, P.E.  
City of Sedro-Woolley

Councilmember William Gothmann, P.E.  
City of Spokane Valley

Secretary Paula Hammond, P.E.  
WSDOT

Paul Ingiosi  
Office of Financial Management

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City of Sammamish

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HS Public Affairs

Harold Taniguchi  
King County Metro Transit

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Snohomish County

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City of Bonney Lake

Jay Weber  
County Road Administration Board

Ralph Wessels, P.E.  
Bicycle Alliance of Washington

December 5, 2011

RECEIVED  
CITY OF PACIFIC  
DEC 13 2011  
COMMUNITY DEVELOPMENT  
PUBLIC WORKS DEPARTMENT

Mr. Jay Bennett  
Public Works Director  
City of Pacific  
100 3rd Avenue SE  
Pacific, WA 98047

Dear Mr. Bennett:

Your copy of the signed Fuel Tax Agreement for the FY 2013 Expanded Preservation Project, TIB # 3-P-117(001)-1, is enclosed.

### When can I begin work on this project?

Reimbursable work on the design phase may now begin.

### How much money can I spend on the design phase?

You have \$12,095 in TIB funds to spend on design.

### What do I need to do before I can solicit construction bids?

1. Request an electronic copy of the Bid Authorization Form from your project engineer.
2. Fill out and return the completed Bid Authorization Form along with the plans, specs, and engineer's estimate to TIB for review and approval.

We would be happy to assist you with any questions regarding this process. You can contact Greg Armstrong, TIB Project Engineer, at (360) 586-1142 or via e-mail at [GregA@TIB.wa.gov](mailto:GregA@TIB.wa.gov).

Sincerely,

Stevan Gorcester  
Executive Director

Enclosure

Stevan E. Gorcester  
Executive Director

P.O. Box 40901  
Olympia, WA 98504-0901  
Phone: 360-586-1140  
Fax: 360-586-1165  
[www.tib.wa.gov](http://www.tib.wa.gov)

# Attachment 1

## Urban Programs

### Project Description and

### List of Documents to be Attached to this Agreement for each Phase of the Project

#### **Project Information**

Lead Agency: City of Pacific

Project Number: 3-P-117(001)-1

Project Title: FY 2013 Expanded Preservation Project

Project Termini: Multiple Locations

TIB funds for the project are as follows:

<b>Phase</b>	<b>TIB Funds</b>
Design	12,095
Construction ( <i>requires future approval</i> )	113,901
Total Grant	<hr/> 125,996

#### **Documents Required at Construction Phase**

- Bid Authorization and Certification Form (completed and signed)
- Plans and Specifications package
- Final engineer's estimate

#### **Documents Required at Bid Award Phase**

- Bid Award Updated Cost Estimate Form
- Bid Tabulations
- Cost Change Justification

#### **Documents Required at Contract Completion Phase**

- Contract Completion Updated Cost Estimate Form
- Final Summary Quantities and Ledger
- Cost Change Justification

#### **Amendments to Agreement (if any)**



Washington State Transportation Improvement Board  
Fuel Tax Grant Distribution Agreement

8.0 AVAILABILITY OF TIB FUNDS

The availability of Transportation Improvement Board funds is a function of Motor Vehicle Fuel Tax collections and existing contractual obligations. The local agency shall submit timely progress billings as project costs are incurred to enable accurate budgeting and fund management. Failure to submit timely progress billings may result in delayed payments or the establishment of a payment schedule.

9.0 ATTACHMENTS

Attachments are incorporated into this agreement with subsequent amendments as needed.

Approved as to Form  
This 14th Day of February, 2003  
Rob McKenna  
Attorney General

By:

Signature on file

\_\_\_\_\_  
Elizabeth Lagerberg  
Assistant Attorney General

Lead Agency

Transportation Improvement Board

  
\_\_\_\_\_  
Signature of Chairman/Mayor  
Date 11/30/11  
  
RICHARD HILDRETH  
\_\_\_\_\_  
Print Name

  
\_\_\_\_\_  
Executive Director  
Date 12/5/2011  
  
Sean Groves  
\_\_\_\_\_  
Print Name



Washington State Transportation Improvement Board  
 Fuel Tax Grant Distribution Agreement

<b>LEAD AGENCY:</b>	<b>PACIFIC</b>
<b>PROJECT NUMBER:</b>	<b>3-P-117(001)-1</b>
<b>PROJECT TITLE:</b>	<b>FY 2013 Expanded Preservation Project</b>
<b>PROJECT TERMINI:</b>	<b>Multiple Locations</b>

DEC 02 2011

1.0 PURPOSE

The Washington State Transportation Improvement Board (hereinafter referred to as "TIB") hereby grants funds for the project specified in the attached documents, and as may be subsequently amended, subject to the terms contained herein. It is the intent of the parties, TIB and the grant recipient, that this Agreement shall govern the use and distribution of the grant funds through all phases of the project. Accordingly, the project specific information shall be contained in the attachments hereto and incorporated herein, as the project progresses through each phase.

This Agreement, together with the attachments hereto, the provisions of chapter 47.26 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the parties and supercedes all previous written or oral agreements between the parties.

2.0 PARTIES TO AGREEMENT

The parties to this Agreement are TIB, or its successor, and the grant recipient, or its successor, as specified in the attachments.

3.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through completion of each phase of the project, unless terminated sooner as provided herein.

4.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

5.0 ASSIGNMENT

The grant recipient shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The grant recipient is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the grant recipient's other rights under this Agreement.

6.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.



## 7.0 TERMINATION

### 7.1 UNILATERAL TERMINATION

Either party may terminate this Agreement upon 30 days' prior written notice to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

### 7.2 TERMINATION BY MUTUAL AGREEMENT

Either party may terminate this contract in whole or in part, at any time, by mutual agreement with a 30 calendar day written notice from one party to the other.

### 7.3 TERMINATION FOR CAUSE

In the event TIB determines the grant recipient has failed to comply with the conditions of this Agreement in a timely manner, TIB has the right to suspend or terminate this Agreement. TIB shall notify the grant recipient in writing of the need to take corrective action. If corrective action is not taken within 30 days, the Agreement may be terminated. TIB reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the grant recipient from incurring additional obligations of funds during the investigation of the alleged compliance breach and pending corrective action by the grant recipient or a decision by TIB to terminate the Agreement. The grant recipient shall be liable for damages as authorized by law including, but not limited to, repayment of misused grant funds. The termination shall be deemed to be a Termination for Convenience if it is determined that the grant recipient: (1) was not at fault, or (2) failure to perform was outside of the grant recipient's control, fault or negligence. The rights and remedies of TIB provided in this Agreement are not exclusive and are in addition to any other rights and remedies provided by law.

### 7.4 TERMINATION FOR CONVENIENCE

TIB may, by ten (10) days written notice, beginning on the second day after the mailing, terminate this Agreement, in whole or in part, because federal or state funds are no longer available for the purpose of meeting TIB's obligations, or for any reason. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

### 7.5 TERMINATION PROCEDURE

Upon receipt of notice of termination, the grant recipient shall stop work and/or take such action as may be directed by TIB.



Washington State Transportation Improvement Board  
Fuel Tax Grant Distribution Agreement

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This 14th Day of February, 2003  
Rob McKenna  
Attorney General

By:

Signature on file

\_\_\_\_\_  
Elizabeth Lagerberg  
Assistant Attorney General

Lead Agency

Transportation Improvement Board

  
\_\_\_\_\_  
Signature of Chairman/Mayor      11/30/11  
Date

  
\_\_\_\_\_  
Executive Director      12/5/2011  
Date

  
\_\_\_\_\_  
Print Name

  
\_\_\_\_\_  
Print Name