



Phone: 253-929-1110
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100 3rd Ave. SE
Pacific, WA 98047

REQUEST FOR PRE-APPLICATION CONFERENCE

For Department Use Only:

Application Fee of \$500.00

Receipt Number: _____

Date: _____

Clerk: _____

Application Number: _____

Associated Applications: _____

APPLICANT INFORMATION

Owner's Name: _____

Owner's E-mail Address: _____

Owner's Mailing Address: _____

Owner's Telephone: _____ Business Telephone: _____

Representative's Name: _____

Representative's E-mail Address: _____

Representative's Mailing Address: _____

Representative's Telephone: _____

Please state the type of application being proposed:

Please Check the Pacific Municipal Code Titles which apply to your proposal:

– Subdivision (Title 19) – Zoning (Title 20) – Shoreline, ESA or SEPA – Other

Please provide the existing Address, Legal Description and/or Parcel Number(s): *Attach as necessary*

Please provide a brief description of the project: *Attach as necessary*

(Use and attach additional pages if necessary)

Pre-Application Conference Submittal Requirements Checklist

*****It is the responsibility of the applicant to ensure that all submittal requirements listed below are turned in as part of this application. Incomplete applications will not be accepted by the City of Pacific Dept. of Community Development. *****

- Five Copies of an 18" x 24" or larger and One Copy of an 11" x 17" Site Plan map**
- Legal Description of the entire parcel.
- Date, scale and north arrow.
- Boundary lines, right-of-way for streets, easements and property lines of lots.
- Location of all utilities and other improvements, with accurate bearings, dimensions of angles and arcs, and all curve data describing the location of improvements.
- Street (right-of-way) widths and names.
- Lot acreage, dimensions and lot numbers of all adjacent lots.
- Locations of private and/or public easements, their dimensions and their purpose.
- Vicinity map and attached Critical Areas Checklist.
- Projects involving construction of public infrastructure (streets, utilities, etc.) require a Developer Extension Agreement.
- Scalable electronic copies of all submittals.

*****The City of Pacific Dept. of Community Development may require additional information necessary for decision making purposes. *****

I certify that the above information is true and correct to the best of my knowledge and accept responsibility for all claims and damages which may be occasioned to any other land or persons by actions authorized by the City of Pacific in relation to this Pre-Application Conference proposal.

Owner(s)

Date

Representative(s)

Date